

**ECKERSLEY-HALL BUILDING COMMITTEE  
TUESDAY, JUNE 10, 2013  
POLICE DEPARTMENT COMMUNITY ROOM  
6:00 PM**

**Members Present:** Ron Klattenberg, Trevor Davis, Augie DeFrance IV, Ed Monarca, Annabelle Malone, Phil Pessina, Bill Wasch  
**Members Absent:** Ed Dypa, Ryan Kennedy, Larry Riley  
**Others Present:** Beth Lapin, Ron Organek, Bob Dobmeier (Public Works)  
**Guests:** Jan Cunningham (Historic Preservation Services)

**1.0 OPEN MEETING**

Chair Klattenberg opened the Eckersley Hall Building Committee meeting at 6:03 PM at the Police Department Community Room.

**2.0 APPROVAL OF MINUTES**

Chair Klattenberg asked for approval of the May 28, 2013 minutes. Annabelle Malone made the motion to accept, seconded by Ed Monarca. The vote to approve was unanimous.

**3.0 FINANCIAL REPORT  
FINANCIAL STATEMENT**

Beth presented the June 3, 2013 financial statement, which included payments to the secretary/assistant, SP+A, and Eagle Environmental. With a motion to approve from Augie DeFrance, Annabelle Malone seconded. Ron provided an overview of committed grants to the project, including CL& P (\$15,809.50) and CEFIA (\$33,000), while a revised cost estimate for the project was at \$5,220,786, just about on target. The vote to approve the financial statement was unanimous.

**BUDGET ITEMS**

There were no budget items at this time.

**4.0 PUBLIC COMMENTS**

Ron Organek indicated that the packing of the military museum was about 75% complete.

**5.0 OLD BUSINESS**

There was no old business.

**6.0 NEW BUSINESS  
CONTRACT PLANS, BUDGET, AND PROJECT**

Beth reported the project advertisement was currently on hold, pending signature of the SHPO contract and printing of plans/specs. Trevor suggested that the mayor pursue the contract's signing with the state's attorney general later this week. SP+A will deliver plans on Friday to the city's purchasing department.

Ron reminded members that the August 12 meeting will be the vote on bids and alt adds. Jan Cunningham asked if the bid documents included historic preservation requirements. Ron

indicated that the specifications were clear and Beth reported that Laura at SHPO had reviewed and approved the bid documents. Phil will attend the pre-bid meeting on July 9th to highlight the need for qualified historic preservation work.

## **SHPO**

### *Tax Credit Application Status*

The city received a letter from SHPO indicating acceptance of Part 2 application, which qualified the project for tax credits. The next step, Part 3, will be to determine eligible expenses and reserve funds, to be paid at the completion of the project. Because the budget cannot be increased if actual bids come in higher, Ron asked the committee to consider whether Jan should wait until bids are in or apply now. Augie DeFrance motioned to move forward with tax credit application, Trevor Davis second; the vote to approve was unanimous. In order to submit Part 3, Trevor Davis moved to establish a purchase order to SHPO for \$1,500 and then pay \$1,000 deposit to accompany the application. Seconded by Phil Pessina, the vote to approve was unanimous.

### *Restoration Grant Update*

All Restoration Grant documents were delivered to SHPO on June 4, and the contract was being routed through SHPO channels. Once this is signed, the bid can be announced. Plans to expedite this were previously discussed.

## **LEED STATUS: SP+A**

There was no update.

## **CITY DEPARTMENT REVIEW OF PLANS**

SP+A sent a set of plans and the associated technical document to Bob Dobmeier. He asked various departments to provide comments by Wednesday, June 12.

## **MILITARY MUSEUM DEMOLITION UPDATE**

There was none.

## **7.0 OTHER BUSINESS**

There was no other business.

## **8.0 ADJURNMENT**

Chair Klattenberg asked for a motion to adjourn. Made by Ed Monarca and seconded by Annabel Malone, the vote was unanimous and the meeting adjourned at 7:05 PM.